



Frequently Asked Questions (FAQ)

About Us

1. Who is Community Chest?

As the hallmark of care and share, Community Chest has been uniting the community to fundraise and serve those in need since 1983. 2023 marks 40 years of Community Chest working with the people, private and public sectors to explore ways to make giving a way of living. As social service needs become more complex, we endeavour to create impactful partnerships to deepen sustainable giving and champion the potential of those we aim to support. Together, we can empower every person to live with dignity in a caring and inclusive society.

In financial year 2023, Community Chest will support over 100 social service agencies and over 200 programmes to meet underserved, critical social needs.

2. Who do we serve?

As our fundraising and operating costs are covered mainly by Tote Board Group, **100%** of all donations goes towards empowering the lives of:



Adults with Disabilities



Children with Special Needs and Youth-At-Risk



Families in Need of Assistance



Persons with Mental Health Conditions



Seniors in Need of Support

**Champion Every Potential,
Fulfil Their Dreams!**





3. What is Youth Day Appeal (YDA)?

Since 1984, Youth Day Appeal (YDA) has served as an annual campaign to advocate giving amongst the secondary and junior college students, and rally meaningful support for communities in need. Aligned with the Ministry of Education's Values-in-Action (VIA) programme, this campaign encourages the secondary school and junior college students to help others and inculcate important values of compassion, respect and empathy from an early age.

Participating schools are encouraged to fundraise collectively for various community groups in need of support.

4. How is YDA 2023 different from previous editions?

In support of sustainability, Community Chest will provide one drawstring bag per class for any cash donations, instead of individual envelopes. Schools are highly encouraged to use digital platforms such as PayNow QR code for fuss-free and secure payments.



**Champion Every Potential,
Fulfil Their Dreams!**



Teachers' Guide

1. As a participating school for YDA 2023, what are the important dates to keep a lookout for?



<https://go.gov.sg/yda2023>

Registrations open on 18th April

Scan the QR code or visit [here](#) to register!

We are going green! Each participating school can choose to receive either:

- A drawstring bagc per class for cash donations
- A customised PayNow QR code for the whole school (Provided upon request after registration via email)



Registrations close on 26th May

Email NCSS_School@ncss.gov.sg if you have any enquiries or further updates to the registered information.



Teaching kit available on 15th June

Download the teaching kit via the link below.



Delivery of drawstring bags from 15th June

The drawstring bags will be delivered to the school's general office between 15 and 23 June, from 9am to 5pm (weekdays only). The bags will be addressed to the teacher-in-charge.



Kickstart your giving journey

Giving is for everyone – all of us can contribute in one way or another within our means. Schools may kickstart their giving journey upon receiving the drawstring bags and/or PayNow QR code.



Collection of drawstring bags from 17 July

A Form.Sg link will be emailed on a later date to all participating schools to select their preferred date and time of collection.

**Champion Every Potential,
Fulfil Their Dreams!**



Teaching kit

1. Where do the teachers download the teaching kit?

Teachers may download the teaching kit from the YDA website starting from 15 June. Community Chest will send an email notification to inform the teachers that the teaching kit is ready to be downloaded.

2. Can the teachers amend the teaching kit?

Yes, teachers may customise the teaching kit to better suit their curriculum and the audience. However, please avoid amending slides 1 to 8 on corporate information.

3. Are teachers allowed to send the teaching kit to students/parents?

Yes, teachers may send the teaching kit to students/parents in PDF format. Alternatively, teachers can visit the [YDA website](#) to download the teaching kit.

Delivery of Drawstring Bags

1. I have indicated the wrong number of drawstring bags in the Form.Sg submission.

Please contact us at NCSS_School@ncss.gov.sg and update the number of drawstring bags required.

2. We have yet to receive the drawstring bags after 23 June.

Please check with your school's general office. If the general office did not receive it, please email us at NCSS_School@ncss.gov.sg.

3. My school/centre received extra drawstring bags, what should we do?

The teacher-in-charge may consider using the extra drawstring bags to encourage other teachers to donate to YDA. Alternatively, you may pass all used and unused bags to YDA's collection vendor when they arrive at your school for collection of donations.

**Champion Every Potential,
Fulfil Their Dreams!**



4. My school/centre received fewer drawstring bags than indicated, what should we do?

Please email us at NCSS_School@ncss.gov.sg to indicate the additional number of drawstring bags required. We will deliver the remaining bags to your school.

5. I noticed there is a cable tie in the donation bag. What is it for?

Each cable tie serves to prevent anyone from tampering with the donation bag. Before collecting the donations from the students, please remove the cable tie from the bag. After collecting the donations, pull the drawstrings to close the bag. Next, secure the bag with the cable tie below the drawstrings, as indicated by the red line in the image below.



**Champion Every Potential,
Fulfil Their Dreams!**



Collection of Drawstring Bags

1. How do I pass the drawstring bags to YDA's collection vendor?

It is the school's responsibility to safekeep the drawstring bags before the collection by the cash collection vendor appointed by National Council of Social Service. After collecting all donations, please use the cable ties to secure the drawstring bags and safekeep them in the staff room, or where it is best advised by the school. A collection manual will be sent on a later date to explain on the collection protocol.

2. When will my school be notified of the collection date and time?

A Form.Sg link will be emailed to your school on a later date for the teacher-in-charge to select their preferred collection date and time. Teachers will be required to select 2 dates, at least one week apart, in the event that the first date is not available.

Subsequently, we will send an email to confirm the collection date and time with your school.

3. My school missed the collection date. Can I reschedule the collection date?

Yes, please email NCSS_School@ncss.gov.sg. We will advise you on the next available collection date and time.

4. Do I need to inform my General Office and guard house about the delivery and collection?

Yes, please inform them to enable a smooth process for delivery and collection.

**Champion Every Potential,
Fulfil Their Dreams!**





Others

- 1. Our school is unable to participate in the donation drive, but we would still like to support YDA. How can we do so?**

There are three ways the school can show their support to YDA.

- a. Download and share the teaching kit with your students

The teaching kit contains useful educational resources such as experiential activities and an inspiring story of a service user. Through this kit, we aim to nurture, encourage, and inspire students to be socially responsible citizens who can contribute meaningfully to the community.

- b. Partner Community Chest for VIA projects

If the school has an upcoming/existing initiative that contains a fundraising component, the school may consider tying the fundraiser component with YDA. Examples of such initiatives include school's anniversary, concert, funfair, etc. The funds raised from the project can then be donated to support YDA 2022.

- c. Participate in Community Chest 40th Anniversary Events

Join Community Chest as we build impactful partnerships to deepen sustainable giving. Look out for more exciting events [here](#) to give back sustainably and champion the potential of those we support. Please email NCSS_School@ncss.gov.sg for more details on Community Chest Signature Events.

**Champion Every Potential,
Fulfil Their Dreams!**

